



Optional Laundry Services



I authorize CALCTRA to add the following optional service(s):

	Counting Quantity	Bundling	Dying Fabric	Plastic Wrapping	Sort by Size	Misc. Services - Briefly describe
Bedding						Bedspreads
						Blankets
						Pillowcases
						Sheets
Bedding						Aprons
						Blouses
						Bras
						Coveralls
						Jackets
						Pajamas
						Pants/Shorts
						Robes
						Shirts
						Socks
						Sweatshirts
						Underwear
Towels						Bath
						Kitchen
						Misc.
						Wash Cloths
						Wet
						Dust
Other						
Other						
Other						

*Please put an "x" in the space to specify counting all of a particular item.

Additional information: (describe miscellaneous, any priority lists, and/or other in-depth details if needed)

Note: once approved this form will supersede all previous optional services requests, including those listed on the contract. Each time the LAUN-F023 is submitted to CALCTRA and approved by the contract administrator, the factory will perform the requested optional services starting on the approval date. Please submit completed form to laundry@calctra.ca.gov.

Agency/Department/Institution

Location

Customer Name/Title (printed)

Customer Contract Administrator or Designee

Date

CALCTRA Contract Administrator Signature

Date