



Optional Laundry Services

I authorize CALCTRA to add the following optional service(s):



	Counting Quantity	Bundling	Dying Fabric	Plastic Wrapping	Sort by Size	Misc. Services - Briefly describe
Bedding	Bedspreads					
	Blankets					
	Pillowcases					
	Sheets					
Bedding	Aprons					
	Blouses					
	Bras					
	Coveralls					
	Jackets					
	Pajamas					
	Pants/Shorts					
	Robes					
	Shirts					
	Socks					
Towels	Sweatshirts					
	Underwear					
	Bath					
	Kitchen					
	Misc.					
	Wash Cloths					
Other	Wet					
	Dust					
	Other					
Other						
Other						
Other						

*Please put an "x" in the space to specify counting all of a particular item.

Additional information: (describe miscellaneous, any priority lists, and/or other in-depth details if needed)

Note: once approved this form will supersede all previous optional services requests, including those listed on the contract. Each time the LAUN-F023 is submitted to CALCTRA and approved by the contract administrator, the factory will perform the requested optional services starting on the approval date. Please submit completed form to laundry@calctr.ca.gov.

Agency/Department/Institution

Location

Customer Name/Title (printed)

Customer Contract Administrator or Designee

Date

CALCTRA Contract Administrator Signature

Date